

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 13 JULY 2022** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 14)

To approve as a correct record the Minutes of the meetings of the Committee held on 27th April 2022 and 18th May 2022.

Contact Officer: H Peacey - (01223) 752548

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. CODE OF CONDUCT COMPLAINTS - UPDATE (Pages 15 - 18)

To provide a summary and update of completed or ongoing complaints received regarding alleged breaches of the Code of Conduct under the Localism Act 2011 since the start of the year.

Contact Officer: L Jablonska - (01480) 388004

4. UPDATE ON CODE OF CONDUCT AND REGISTER OF DISCLOSABLE PECUNIARY INTERESTS (Pages 19 - 26)

To consider a report by the Elections and Democratic Services Manager on the Code of Conduct and Register of Disclosable Pecuniary Interests.

Contact Officer: A Roberts - (01480) 388015

5. REVIEW OF FRAUD INVESTIGATION ACTIVITY 2021/22 (Pages 27 - 32)

To consider a report by the Corporate Fraud Manager containing a summary of the activity of the Council's Corporate Fraud Team in 2021/22.

Contact Officer: L Martin - (01480) 388861

6. DRAFT STATEMENT OF ACCOUNTS 2021/22 (Pages 33 - 128)

To receive a report from the Chief Finance Officer on the Draft Statement of Accounts 2021/22.

Contact Officer: S Russell-Surtees - (01480) 388524

7. IMPLEMENTATION OF INTERNAL AUDIT ACTIONS (Pages 129 - 146)

To receive a report from the Internal Audit Manager providing an update on the implementation of audit actions.

Contact Officer: D Moss - (01480) 388475

8. INTERNAL AUDIT SERVICE: ANNUAL REPORT 2021/22 (Pages 147 - 164)

To receive a report from the Internal Audit Manager outlining the Internal Audit Service Annual Report 2021/22.

Contact Officer: D Moss - (01480) 388475

9. WHISTLEBLOWING (POLICY, GUIDANCE AND CONCERNS RECEIVED) (Pages 165 - 174)

To consider a report by the Internal Audit Manager on the outcome of a review of the Whistleblowing Policy and Guidance and on the allegations received under the Policy in the year ending March 2022.

Contact Officer: D Moss - (01480) 388475

10. ANNUAL REPORT OF THE COMMITTEE (Pages 175 - 188)

To consider the Annual Report to the Council in respect of the year ending March 2022 on the work that has been undertaken by the Corporate Governance Committee.

Contact Officer: D Moss - (01480) 388475

11. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 189 - 190)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: H Peacey - (01480) 388007

12. EXCLUSION OF PRESS AND PUBLIC

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains information relating to any action or to be taken in connection with the prevention, investigation or prosecution of crime.

13. ANNUAL REVIEW OF BENEFITS RISK BASED VERIFICATION POLICY (Pages 191 - 206)

To consider a report by the Revenues and Benefits Manager on the Benefits Risk Based Verification Policy.

Contact Officer: A Burns - (01480) 388122

5 day of July 2022



Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording at Council Meetings

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Habbiba Peacey, Democratic Services Officer, Tel: (01480) 388007 / email: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.